E-SIGN INSTRUCTIONS

Sign in into Meditech using your log-on user name and password.

Click E-sign button.

Click SIGN (if Sign button is grayed out, then you have no reports/orders to sign)

Click Blue Check mark box. This will check all your reports to sign.

Click Submit

Click Next to advance to next report….OR……

    To Edit Report: Click on Edit
           Double Click on Text
           Click Edit Section
           Make Edits
           F12 to save changes….F12 again to exit report
           Click Next to advance to next report

Click on Sign.

You will be prompted to enter your password.

All your reports will sign off.