## Data Display

PCI displays patient data in a summary-to-detail format. That is, the summary data appears first, and detail information is available by pressing the right arrow key, sometimes through several levels.

## Navigating in PCI

| To | Press |
|---|---|
| Advance to or exit from a screen | → or ← |
| Move up or down a list | ↑ or ↓ |
| Check off an item | The special function key |

## Menu Commands

| Option | Allows you to |
|---|---|
| Print | Print a report (options vary among screens) |
| Mail | Check your e-mail |
| Time | Change the time period over which data is displayed |
| Allergies | View a patient's allergies from the Pharmacy Module |
| Jump | Move quickly between two screens |
| Split | Split the screen so you can view results from different sources at the same time. |
| Regraph | Define y-axis ranges |

## Printing a Rounds Report

From the Identify Patient screen, type **R**. You can print the report for yourself, another provider, or a group of providers. Patients appear on the list in alphabetical order by location.

## Printing a Patient Summary for a Specific Patient

From the Table of Contents screen, highlight a patient, and type **P**. The summary may contain recent orders, clinical highlights, current medication, bulletin board recent results, vital signs, intake and output, recent laboratory tests, and admissions data.

## Changing the Y-Axis on a Graphed Result

From the History screen of a graphed result, type **R**. Select an option from the list, and press the right arrow key. The revised graph appears.

## Creating Your Own Data Source (Clinical Highlights)

This option allows you to group frequently viewed data or entire data sources into one source called Clinical Highlights. From the Table of Contents screen, highlight a specific result or data source and type **H** (highlight). The Clinical Highlights screen appears. You can also create clinical highlight templates and set default responses.

## Other Options

Other Options allow you to electronically sign your reports, place orders, and customize your PCI TOC (Table of Contents) and ID (ID Patient Menu).

## Caution!

Do not turn off your computer while you are working in a routine. If you have a problem, contact your system administrator or call MEDITECH.

## Keyboard Templates

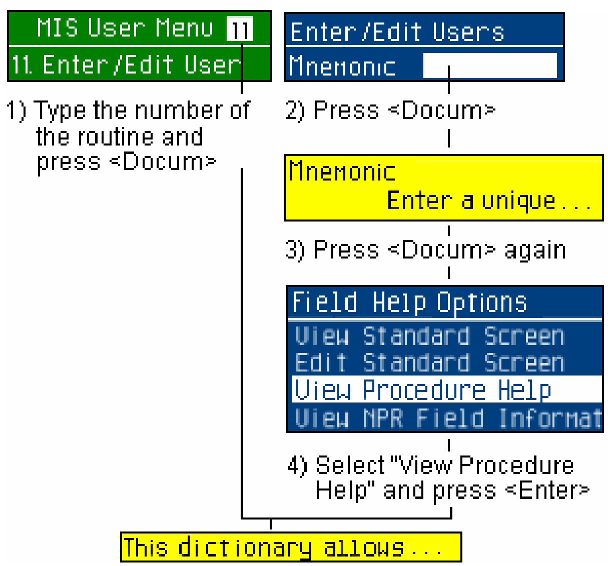
To remind you of time-saving keystrokes and keystroke combinations, be sure you have the standard MEDITECH template attached to your keyboard.

For example, the <Docum> key allows you to view online help. The <Docum> key is <Shift>+<F8> on PC keyboards and <Shift>+<F17> on terminal keyboards.

The section below shows you how to get online help from menus and prompts (using Workstation 3.x).

## Viewing Help

1) To view routine-level help from a menu, type the number of the routine, and press <Docum>
2) To view prompt-level help from a prompt, press <Docum>
3) To view routine-level help from the prompt help, press <Docum> again
4) Select View Procedure Help from the pop-up screen and press <Enter>




# Patient Care Inquiry for Physicians

## Quick Reference Card

For MAGIC Modules

*Features:*

- PCI Screens
- Identifying Patients
- Viewing Patient Data

**MEDITECH**

## PCI Screens

**Identify Patient Screen**

This screen appears when you sign onto PCI. It lists the different methods of identifying your patients.

**Table of Contents Screen**

This screen lists available data for a selected patient. You can use the bulletin board at the right of the list of data sources to convey patient-specific information (such as reminders or precautions) to other providers. To edit the Bulletin Board, type **B**, then type your message in the text field.

**Summary Screen**

This screen displays all available information by category.

The right side of screen depicts activity over the time period displayed. A **+** sign indicates completed results, a **-** sign indicates a pending result.

**History Screen**

This screen provides a detail history of a selected item. Printing from the History window also provides a graph for certain results.

**Detail Screen**

This screen shows the actual report of the selected item.

You view the report in the actual module, such as Lab, Radiology, Microbiology, Departmental, and Pharmacy.

**Comments**

To change the time period for which you are viewing data, type **T** and choose a different time frame.

## Identifying Patients

You can identify your patients in many ways. The most common ways are listed below.

**By your list of inpatients**

All patients who for whom you are the primary care physician, admitting physician, family physician, attending physician, or other physician in the Admissions Module appear on this list.

**By recent visit activity**

Patients with any recent Admissions activity such as admission, discharge, ER visit, SDC visit or a consult.

**By your incomplete records**

Your patients who have incomplete records (for example, outstanding transcriptions) appear. This selection is highlighted in yellow if any incomplete records exist.

**By patient name and number**

You can type in a patient's name (lastname,firstname format) or type **?** to get a list of options.

**By Provider**

Allows you to look up patients on a provider's list. You identify the provider by typing a name or partial name and using the right arrow key to view patients.

**By Location**

Allows you to Lookup patients in a specific location.

## Viewing Patient Data

After you identify a patient, press the right arrow key to view the Table of Contents.

To view the most recent clinical results since you last viewed the patient, select **Recent Clinical Results** and press the right arrow key.

You can view other patient information by pressing the right arrow key.

- **Current Medication Orders**
- **Laboratory Data**
- **Radiology Reports**
- **Medication Orders History**
- **Microbiology Data**
- **Visit History**
- **Intake and Output Summary**

If additional information is available, you can view it by pressing the right arrow key.